

PONTIFÍCIA UNIVERSIDADE CATÓLICA DO RIO GRANDE DO SUL (PUCRS)
Office of the Vice President for Research and Graduate Studies (PROPESQ)

Office of Graduate Studies

Institutional Project of Internationalization

CAPES/PRINT PROGRAM

Call 03/2024

Fourth Call

Visiting Professor in Brazil

1. The call for applications to the Visiting Professor in Brazil fellowship within the scope of the Pontifícia Universidade Católica do Rio Grande do Sul (PUCRS) Institutional Internationalization Project (PII) under the Capes-PrInt Program at PUCRS is made public, as follows.
2. Purpose:
 - 2.1. This Call for Proposals aims to support distinguished international faculty members to teach courses and deliver on-site training, workshops, and seminars at (PUCRS).
 - 2.2. This Call comprises the submission of proposals for the following funding category: (1) Fellowships from specific International Cooperation Projects (ICP) and (2) Fellowships awarded by the Office of the Vice President for Research and Graduate Studies (PROPESQ) according to broad themes.
 - 2.2.1. The candidate must inform in the Application Form the requested funding category.
 - 2.2.2. Candidates applying for the **funding category (1)** must come from a partner international Higher Educational Institution (HEIs) of the Capes/PrInt project at PUCRS, according to the list of PrInt partners available at <http://www.pucrs.br/print/calls-for-applications/programs-and-universities-by-theme-and-project/>.
 - 2.2.3. Candidates applying for the **funding category (2)** must come from a partner international Higher Educational Institution (HEIs) of the Capes/PrInt project at PUCRS, according to the list of PrInt partners and located on the listed countries by CAPES as a priority, according to the [Appendix nº1 of the CAPES/PrInt Call 41/2017](#).
 - 2.3. The main goals of this call are:
 - 2.3.1. Expand the international collaboration network of PUCRS' Graduate Programs;

- 2.3.2. Foster and consolidate international collaboration initiatives;
 - 2.3.3. Encourage international partnerships that will effectively contribute to improved academic production from PUCRS' Graduate Programs.
3. Available fellowships:
- 3.1. The number of available fellowships, including their duration and themes are listed in the document List of available fellowship opportunities that accompanies this call (<https://www.pucrs.br/print/calls-for-applications/>).
4. Eligibility criteria:
- 4.1. Applicants must fulfill the following requirements to be eligible for the fellowship and considered a candidate for evaluation:
 - 4.1.1. Have a Doctorate degree (Ph.D. or equivalent);
 - 4.1.2. Show relevant scientific/academic productivity, primarily in the last 5 years;
 - 4.1.3. Hold a faculty member position in an institution abroad partner with CAPES/PrInt Project at PUCRS.
 - 4.1.4. Applicants currently working as professors or researchers in Brazil will not be considered;
 - 4.2. The candidates must be connected to a PUCRS host professor who can assist during their stay.
5. Documentation:
- 5.1. Only documents written in Portuguese, English or Spanish will be accepted for application.
 - 5.2. The following documentation is required for application:
 - 5.2.1 **Application Form** completed and signed (Appendix I);
 - 5.2.2 **Plan of activities**, in Portuguese or English (Appendix II).
 - 5.2.3 **Applicant *curriculum vitae***.
 - 5.2.4 **Letter from the applicant's institution** certifying their agreement with the applicant's plan and length of stay at PUCRS.
 - 5.2.5 **Letter of PUCRS host Graduate Program Coordinator**, certifying their

agreement with the applicant's plan and length of stay at PUCRS, containing the following information:

- I. Name of the applicant;
- II. Name of host professor at PUCRS;
- III. Month and year of start and end of stay at PUCRS, according to the period requested in the Application Form.

5.2.6 **Photocopy of the Doctorate degree diploma or** a document issued by the university responsible for the doctoral title.

5.2.7 **Photocopy of valid passport.**

5.3. This documentation should be submitted by email with the documentation attached **in a single .pdf file** to diretoriapg.print@pucrs.br.

5.4. The receipt of the documentation does not constitute the confirmation of the application, which will be published as stated in Section 6.

5.5. The email subject should include "Application" and the pursued grant type (Visiting Professor in Brazil)

6. Schedule

6.1. The schedule for fellowships starting in **October, November, December 2024 or January 2025** is as follows:

Activity	Dates
Submission	May 28 to June 20, 2024
Confirmation	By June 21, 2024
Analysis of proposals	June 21 to July 3, 2024
Preliminary results	July 4, 2024
Appeals	July 5 - 8, 2024
Final results	By July 9, 2024
Nomination	July 10 - 16, 2024

7. Review process:

7.1. Proposals will be reviewed as follows: The Office of Graduate Studies will check the applicants' documentation upon receipt. An evaluation committee comprised of members designated by the management group CAPES/PRINT Program at PUCRS will analyze the application's relevance and decide on the selection and classification of proposals.

7.2. Proposals will be evaluated and classified according to the following criteria:

- 7.2.1. Quality, regularity, and relevance of applicant's scientific production in regard to the Cooperation Project they are associated with;
- 7.2.2. Applicant's expertise in the proposal academic field;
- 7.2.3. Applicant's availability to contribute as co-supervisor to post-graduate students, if applicable;
- 7.2.4. Plan of activities feasibility, taking into account the length of stay and available infrastructure;
- 7.2.5. Results and repercussions of visit within ICP goals;
- 7.2.6. Relevance of the proposed Plan of Activities for the Internationalization of PUCRS' Graduate Programs;
- 7.2.7. Agreement between candidates' expertise and the activities and goals.

8. Award:

- 8.1. The applications recommended for an award or declined for funding will be notified as follows:
 - 8.1.1. Proposals awarded with fellowships from Cooperation Projects will be listed at <http://www.pucrs.br/print/calls-for-applications/>;

9. Appeals:

- 9.1. Applicants may appeal the final decision by sending an email to diretoriapg.print@pucrs.br in the period indicated in the call schedule available at item 6.
- 9.2. Appeals will be analyzed by the PII Manager Group at PUCRS.

10. Awardee Benefits:

- 10.1. Financial support and benefits will be awarded according to Call 41/2017 CAPES-PrInt – Financed Items of Scholarship in Brazil (available at <http://www.pucrs.br/print/calls-for-applications/>).
- 10.2. Applicants are not entitled to any other benefits than those described in the document mentioned above.
- 10.3. Benefits are not extensive to dependents.

10.4. CAPES will not reimburse airfare costs that are not in accordance with the program's rules and will not grant tickets to spouses and/or other dependents.

11. Awardee Obligations:

11.1. To obtain the appropriate visa to come to Brazil. The type of visa will depend on the activities to be developed. The visa must be valid for the period of the applicant's stay in Brazil;

11.2. To ensure that the planned activities are executed as proposed in the Plan of Activities;

11.3. The awardee is expected to engage in activities such as seminars and conferences or preparation of written documents regarding their visit to help disseminate and foster knowledge about the PUCRS PII;

11.4. Seminars and conferences must be presented in English. Exceptionally, Spanish-language native speakers may use Spanish.

11.5. When disclosing results from their stay, awardees should mention the financial support received through the PUCRS Institutional Internalization Program granted by CAPES-PrInt Call N° 41/2017;

11.6. To present a final report of activities including copies of the generated products, such as defense papers, seminars delivered and other documents that could support the visit productivity and impact. Upon conclusion of their visit, the awardee should submit a final report to diretoriapg.print@pucrs.br within 3 months;

11.7. Applicants will not be entitled to receiving financial aid from other Brazilian agencies or entities cumulatively.

12. Host professor obligations:

12.1. To work closely with the visiting scholar and ensure that PUCRS guidelines and standards are followed.

12.2. To be the interlocutor between the Office of Graduate Studies at PROPESQ or CAPES and the awardee.

12.3. Ensure the Plan of activities is executed as planned.

12.4. Promptly report any problems or irregularities to the Office of Graduate Studies at PROPESQ.

12.5. If the need to suspend the fellowship arises, promptly inform the Office of Graduate Studies at PROPESQ, explaining and justifying such demand.

12.6. To assist the visiting professor in issues he/she might encounter related to their visit to Brazil, including visa application, if necessary.

13. Final Considerations:

13.1. After the award announcement, the Office of Graduate Studies will register the awardee at the Brazilian funding agency supporting the fellowship, CAPES. CAPES will contact the awardee and require additional registration and agreement signature.

13.2. As required by the CAPES-PrInt Call N° 41/2017, at least 70% of the financial resources should be allocated to proposals involving countries with whom CAPES has cooperation agreements.

13.3. This Call for Proposals follows Article 4, Clause 4.1, item 4.1.4.1. of the CAPES Notice 041/2017 - Program for Institutional Internationalization (CAPES-PrInt).

13.4. The implementation of the benefit is conditioned to the government and sanitary rules and regulations in force in Brazil and/or imposed by the PUCRS. PUCRS does not guarantee or grant any guarantee to grant benefit if it is canceled or revoked by CAPES.

13.5. When available resources in the same or other fellowship modalities, in the PCIs and the Office of the Vice President for Research and Graduate Studies award, PUCRS will request to CAPES the resource transformation to meet the eligible alternate list. CAPES is responsible for authorizing the requests.

13.6. The awardee of this Notice must refer to the aid received by CAPES in all publications resulting from studies performed during the period of the fellowship received, using the following expressions, in the language of the work: "*O presente trabalho foi realizado com auxílio da Coordenação de Aperfeiçoamento de Pessoal de Nível Superior - Brasil (CAPES) - Código de Financiamento 001.*" "*This study was financed in part by the Coordenação de Aperfeiçoamento de Pessoal de Nível Superior - Brasil (CAPES) - Finance Code 001*".

13.7. If you have any questions or concerns on this Call, please contact the Office at diretoriapg.print@pucrs.br.

13.8. The cases not covered herein will be resolved by the CAPES-Print Project Manager Group at PUCRS.

Porto Alegre, May 28, 2024.



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